



March 2018

Larkrise Primary School: Governor Responsibilities

The appointing body for all governors is the Larkrise Primary School governing body.

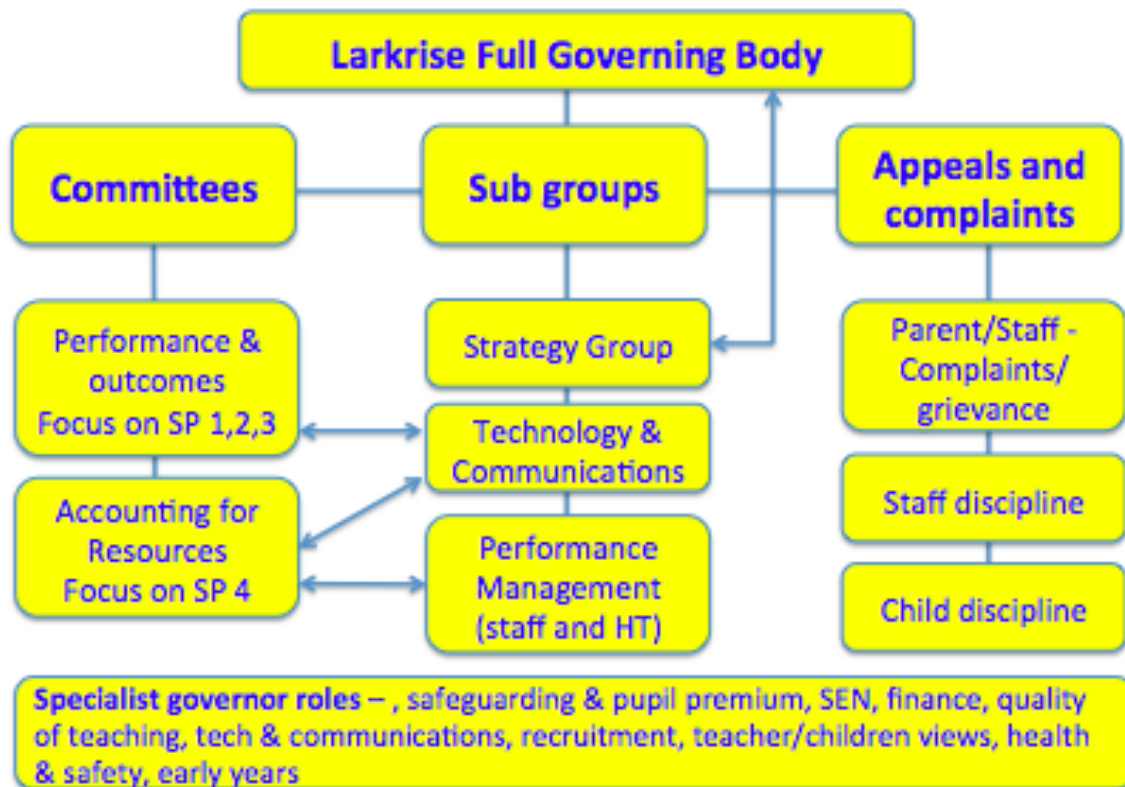
This document provides information regards Larkrise’s governing body.

The diagram below shows how the various committees and groups are organised.

The tables, below the diagram, lists who the governors are, what committees they reside within and what extra responsibilities they have. It also states which governor leads on each of our four strategic priorities. These governor leads will visit the school regularly, along with the corresponding Larkrise Senior Leadership Team (SLT) lead. They will gather evidence of the progress we aim to make (using our School Improvement Plan) and feed back to the governing body committees and full governing body.

Please contact us with any question you have about this document - governors@larkrise.oxon.sch.uk

How Larkrise Governors organise to manage and improve.....



NB SP = Strategic Priority (see each on the next page)

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Name	Role	Term of office (end date)	Committees (Performance & Outcomes = P&O; Accounting for Resources = AfR)	Other responsibilities	Strategic priority lead (& corresponding SLT lead)
Richard Hadfield	Co-opted governor (Co-chair of Governors)	31/3/2019	FGB	Governor induction Strategy Group Complaints & appeals	
Paul Stockdale	Co-opted governor (Co-chair of Governors)	20/9/2019	Accounting for Resources (chair)	Finance (incl SFVC) lead Health & Safety Perf Management Strategy Group Skills audit Whistleblowing gov Complaints and appeals	SP4: Children, parents, teachers, governors, other schools and the Larkrise community working together to constantly improve outcomes for children (SLT lead Miss Marriott)
Miss Stewart	Head teacher	N/A		Strategy Group Quality of teaching	NB Miss Stewart Acting Headteacher from Jan 2018. Ms McGregor starts as new Headteacher in June 2018.
Mr Finch	Staff governor	31/3/2018	P&O	Tech and Comms	To be replaced in upcoming election
Helen Evans	Local Authority governor	TBC	AfR	Appeals - TBC	
Sarah Mc Hugh	Co-opted	26/9/2020	P&O	Teacher recruitment	SP2: Develop motivated independent, self-reflective learners through excellent teaching & learning (SLT lead = Miss Stewart)
Eylan Ezekiel	Parent governor	19/1/2020	P&O ; Technology & Communications Group; Strategy Group	Communications Teacher CPD/workload Parent/staff surveys	SP1: A curriculum which engages and excites through creativity (SLT lead = Mr Finch)



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Philip Evans	Parent Governor & AfR Committee Chair	30/4/2018	AfR Chair	Newsletter Strategy Group Attendance	Parent election to be held
Amanda Smigielski	Parent Governor	17/7/2020	P&O	Safer recruitment Recruitment SMSC/5 Cs	SP3: Every child's Larkrise experience will provide a platform to build self-esteem, confidence and the skills to succeed in life (SLT lead = Miss Blok/Miss Stewart)
Barney Perkins	Parent Governor	17/7/2020	AfR	Safeguarding & Pupil premium Safer recruitment - training tbc SEN (support DC)	
Debbie Clark	Co-opted governor	20/9/2019	P&O	SEN lead Early years	
Total = 11 governors					

NB - The Larkrise Instrument of Government (in effect from 1/4/15) consists of:

- 4 parent governors (Philip, Amanda, Eylan, Barney)
- 1 LA governor (Helen)
- 1 staff governor (Ed – term finishes in March 18')
- 1 headteacher (Miss Fearnley. Charlotte Jan-April 2018. Ms McGregor thereafter)
- 4 co-opted governors (Debbie, Paul, Sarah, Richard)

NB2 – the strategic priority lead governors are expected to undertake one governor visit a year (alongside the school SLT lead). During the visit they will test that the SIP objectives are being progressed alongside the impact of the actions undertaken. This will be through looking at books, talking with children and staff but not to observe lessons.

Committee and group membership

Performance & Outcomes Committee	Accounting for Resources Committee	Technology & Communications Group	Strategy Group	Performance Management Committee (including Headteacher Appraisal Panel)	Catering working group
Eylan (chair) Richard Miss Fearnley Mr Finch Debbie C Amanda Sarah	Paul (chair) Richard Miss Fearnley Philip Barney Helen	Eylan Ezekiel (School Business Manager – as required) Mr Finch Convene when required	Richard Miss Fearnley Philip Eylan Paul	Eylan Paul Amanda Sarah	Paul New School Business Manager This group is



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(Include risk man't)	(Includes risk man't)				on hold until new Headteacher joins Larkrise
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Appeal & Complaints Committees (convene when need arises) – names of 'willing to stand' governors			
Pupil discipline	Staff Grievance	Parent Complaints	Staff dismissal appeal
Sarah Mc Hugh Barney Perkins Paul Stockdale	Paul Stockdale	Richard Hadfield or Paul Stockdale	Paul Stockdale Helen Evans Eylan Ezekiel

Other topics of interest:

1. Pupil, staff and children surveys - Eylan leads mix of school and external surveys including
 - a. Survey of year 7 ex-Larkrise children (OSA and St Gregory the Great)
 - b. Children surveys including use of Larkrise Circles
 - c. Parent surveys
 - d. Staff surveys
 - e. Parent workshops and open meetings
2. Governor training plan – our governors training log is held in our Office 365 shared folders
3. Associate Members – We draw on the expertise of associate members (people who are not governors but experts in fields that, should we engage them, will help us improve) when necessary

NGA - Questions for Governors to ask (and the committee to cover them within)

Question	Strategic Priority alignment	Committee
Do we have a clear vision and strategy for the school?	Our Vision	FGB
What are the school's values and how do we use them to help outcomes for children?	Our Values	FGB
What are we doing to raise standards for all children?	Self reflective learners /quality of teaching	P&O
Are we making best use of the Pupil Premium?	tbc	AfR
How well does the curriculum provide for and stretch all pupils?	A curriculum which engages and excites through creativity	P&O
How does the school promote good behavior to enhance learning?	Self esteem, confidence & skills to succeed in life	P&O
Does the school offer a wide range of extra-curricular activities which engage all pupils?	Self esteem, confidence & skills to succeed in life	P&O



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Do we keep children safe and healthy?	Working together	AfR
How well do we keep parents informed and take account of their views?	Working together	AfR
Are we actively promoting British values in our school?	Self esteem, confidence & skills to succeed in life	P&O
Do we have a sound financial strategy, make the most efficient use of our resources, obtain good value for money and have robust procurement and financial systems?	Working together	AfR
Have we got the right approach to staffing?	Working together	AfR
Are the buildings and other assets in good condition and are they well used?	Working together	AfR